

Authors guidelines - *Anthropological Researches and Studies*

Starting with 2016, *Anthropological Researches and Studies* Journal publishes only articles written in English.

Title, authors, affiliation

The title should be eloquent illustrating the content of manuscript, 10-20 words and should not contain abbreviations.

Specify the complete list of authors. Each author should be registered with his/her birth or baptismal name, followed by the FAMILY NAME (often referred to as a surname or last name). On First Name (Baptism Name, Given at Birth) and Middle Name Capitalize Each Word and on FAMILY NAME (SURNAME) WRITE IN CAPITAL LETTERS (UPPERCASE).

Institutional affiliation (university/college/ hospital) & section (department / discipline) must be provided for each author.

For institutional membership and for other citations use this format of quotation marks "...". For example: "Francisc I. Rainer" Anthropology Institute of the Romanian Academy

Contact person information (email and phone) is mandatory.

One row space will be left after each section: the title, all the authors' names, all institutional affiliations, the correspondence address and the abstract.

Abstract

All articles should begin with a 250-word abstract in English. Please comply with international norms for abstracts following the model.

Objectives. (Main elements of the study stages should be extracted and presented in a more concentrated manner).

Material and methods. (Clear and concise).

Results. (The relevant ones, expressed numerically and statistically evaluated where possible).

Conclusions. (Most important findings, any recommendations).

Keywords: Between 3 and 5 key words, separated by commas and finalized by point, must be provided at the end of abstract for the purpose of indexing. For bio-medical anthropology INDEX Medicus and MEDLINE are recommended for compliance.

Do not use lines in the abstract. One row space will be left before and after the abstract. One row space will be left before and after the keywords.

Abbreviations

Abbreviations are not admitted in the title and are preferable to be avoided in abstracts. Each abbreviation is to be first introduced between brackets next to the phrase subject to abbreviation ARS only admits for standard abbreviations (see AMA guide to abbreviations). Recommended measurement units are those of the International System.

Example of author information in multiple authorship articles:

HYPOTHESIS: THE ACT OF TAKING A PAPANICOLAOU SMEAR REDUCES THE PREVALENCE OF HUMAN PAPILOMAVIRUS INFECTION: A POTENTIAL IMPACT ON THE RISK OF CERVICAL CANCER

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Abstract

(text: 250 words)

Keywords: Human Papillomavirus (HPV), invasive cancer of the cervix, Papanicolaou (Pap) smears.

Editorial recommendations to young authors in medical anthropology:

I. Original Articles

Content should be structured in the following sections

Introduction

Survey of literature in the field, research goals, findings.

Material and methods

Accurate verifiable data; techniques and instruments, assessment criteria.

Results

Submit concise data (including tabular forms or figures). Where appropriate, results may be validated by appropriate statistical processing.

For statistical analysis, tests used in data evaluating data are to be explicitly mentioned (Chi-square, t-test, ANOVA, correlation, regression, etc.). When data are presented in tabular form, indicate the statistical test by a footnote for each table separately.

For the presentation of statistical data, APA style will be used (<http://my.ilstu.edu/~jkhahn/apastats.html>).

Discussions

Results interpretation, connecting findings to work on similar subjects in mainstream publications.

Conclusions

Emphasis on contribution to knowledge in the area involved.

Acknowledgments

(If appropriated) name institutions, organizations or individuals having favorably influenced completion of research project.

References

II. Reviews and updates

ARS publishes reviews and state of the art updates on topics of interest. Abstracts and text of such contributions shall be structured following the same indications as specified above with respect to the original articles.

III. Case reports

Content and structure of case reports ought to include the following sections:

Introduction

Methodology

Case presentation

Discussions

Conclusion(s)

References

Articles that are based on reviews and updates, theoretical research, viewpoints could be structured ad libitum.

Recommended sizes for articles and references:

I. Original Articles

Article size (not including abstract size), i.e. including, text, tables, figures as well as 10 to 30 bibliographic references: 3000-5000 words.

II. Reviews and updates

Update article size (not including abstract size), i.e. including tables, figures and 20 to 40 bibliographic references: 3000-6000 words.

III. Case reports

Case reports size (not including abstract size), i.e. including tables, figures and 10 to 20 bibliographic references: 2000-3000 words.

IV. Reviews: 500-600 words.

References

For references, authors should use the *Harvard referencing system* (<http://libweb.anglia.ac.uk/referencing/harvard.htm> or use the attached guide).

It is imperative that all sources listed in the final references be cited in the text - and vice versa.

References should be numbered as follows. Works without author should be mention last with a ***.

For e-journals, must be specified all details of the reference source, such as: type [e-journal], volume, pages and doi index, as in the example bellow.

Examples:

1. Boon, S., Johnston, B. and Webber, S., 2007. A phenomenographic study of English faculty's conceptions of information literacy. *Journal of Documentation*, [e-journal] 63(2), pp.204 - 228. <http://dx.doi.org/10.1108/00220410710737187>.
- Goodall, A.H., 2006. Should top universities be led by top researchers and are they?: A citations analysis. *Journal of Documentation*, [e-journal] 62(3), pp.388-411. <http://dx.doi.org/10.1108/00220410610666529>.
2. Faludi, C., 2015. Aranjamentele de viață, starea de sănătate și singurătatea la vârstnicii din Bulgaria, România și Rusia [Living arrangements, health status and loneliness among the elderly from Bulgaria, Romania and Russia]. In: C. Rada și C. Faludi (coord.), *Funcții și disfuncții ale familiei contemporane. O abordare socio-psiho-medicală* [Functions and dysfunctions of the contemporary family. A socio-psycho-medical approach], București: Editura Universitară. pp.84-124.
3. Kipper, D., 2008. Japan's new dawn. *Popular Science and Technology*, [online] Available at: <<http://www.popsci.com/popsci37b144110vgn/html>> [Accessed 22 June 2009].
4. ***Institutul Național de Statistică, Sperața de viață sănătoasă, (National Institute of Statistics, Healthy life expectancy) București, Editura Institutul Național de Statistică, 2016. Available at: <http://www.insse.ro/cms/sites/default/files/field/publicatii/speranta_de_viata_sanatoasa.pdf> [Accessed 19 October 2017].
5. ***Political Declaration and Madrid International Plan of Action on Ageing, Second World Assembly on Ageing, Madrid, Spain 8-12 April

2002, United Nation, New York, 2002. Available at:
<http://www.un.org/en/events/pastevents/pdfs/Madrid_plan.pdf>
[Accessed 10 September 2017].

For **on-line references**, don't forget to mention the http (**Available at: <http://www...>**) and the time when it was accessed on the internet [**Accessed ...**], as in the example above.

Examples of proper citation to the references at the end of a text:

Publications found on the internet

Defoe, D., 1999. *The fortunes and the misfortunes of the famous Moll Flanders*. [online] Champaign, Illinois: Project Gutenberg. Available at:
<<http://www.gutenberg.org/etext/370>> [Accessed 18 November 2005].

Books:

Carter, B., James, K.L., Wood, G. and Williamson, D.H., 2018. *Research Methods*. 4th ed rev. Cambridge: Cambridge University Press.

Chapters of edited books:

Olson, D.H., 1996. Clinical assessment & treatment interventions using the Circumplex Model. In: F. W. Kaslow. ed. *Handbook of Relational Diagnosis and Dysfunctional Family Patterns*. New York: John Wiley and Sons. pp. 59-80.

Corporate authors:

***Royal College of Nursing, 2007. *Administering intravenous therapy to children in the community setting: Guidance for nursing staff*. London: RCN.

Please, **pay attention to citations of references in the text**. Only in case of citing a document with **four** (or more) authors, use "**et al.** ", after writing the first name and add the year of publication. Keep in mind that in the references list, at the end of the paper, all four names (or more) must be mentioned. For sources with one, two or three authors, put in the text their family names, next to the year of publication.

Examples of proper citation of references in the text:

Two authors: (Şoitu and Hăvârneanu, 2001)

Three authors: (Ionescu, Popescu and Gerogescu, 2013)

Four or more authors: (Green et al., 1995)

Authors institutions, associations, companies, departments: (Royal College of Nursing, 2006)

When citing a secondary source, it shall also be indicated; e.g., "according to Freud (as cited in Rada, 2019)".

Figures, images, tables (maximum 8 tables admitted)

Figures, illustrations and tables will be included in the article (document). The article cites figures, images, tables numbered with Arabic numerals, as left-aligned. Figures, illustrations will be submitted in JPG format (minimum 300 dpi).

Example

Table 1. Differences in Cultural Carriers to Screening between the Asian and the Caucasian Women

Title of tables and figures will be positioned above them. Tables must be fully bordered.

Page settings, format

Articles will be sent in Microsoft Word 2000 or later, Times New Roman font size 12. Use the single-line spacing. Do not use the free row between the paragraphs of the text. Only before and after each chapters, subchapters a row will be left free.

Margins: 3 cm above and left, 1.5 cm below and right. Title, title tables, aligned left, bold, lowercase.

Introduction, Materials and methods (Methodology), Results Case presentation), Discussions, Conclusions, Acknowledgements, References, aligned left, bold, lowercase. Before and after each leave a blank line and then begin the text, write figure, table, etc.

The text following chapters, subchapters will start at a distance of 1.5 cm. The first line of each paragraph should be indented (set in from the left margin) by 1.5 centimeters.

Pages should be numbered at the right bottom corner.

Footnotes will not be used.

ARS publishes articles written in English. ARS recommends spelling rules set forth in *International Webster's Dictionary*.

The author(s) should use a decent academic language. Presentation of facts and opinions should be kept to **an impersonal speech**. The editors will not accept unsupported criticism or defamation against other texts or authors. A derogatory is strongly discouraged.

Authors are fully responsible for the quality of the English/Romanian language, editing of the text, citations, and references. We recommend the appeal to a professional translation service, for example American Manuscript Editors, www.americanmanuscripteditors.com.

Please note that the use of a language editing service is neither a requirement for publication in *Anthropological Researches and Studies*, nor does it imply or guarantee that the article will be selected for peer review or accepted.

Plagiarism

The articles submitted for publication will be checked for any violation of the copyright law and editors could consider taking corrective actions against it, varying from asking the authors to re-write overlapping sections to the rejection of the manuscript. Text recycling is an acceptable practice only in a few situations – for example, in the methods section of the work, where there are limited ways to describe the used method(s). Sufficient new material has to be provided in the article to justify its publication and the original publication must be referenced in the subsequent publication. Since detection of previous dissemination of the material is not always possible, authors are fully responsible for the originality of content submitted for publication.

Any original material submitted to *Anthropological Researches and Studies* journal for publication must be accompanied by a filled and signed Copyright Form, available at: <http://www.journalstudiesanthropology.ro/adm/jsq/kcfinder/upload/files/06.05.2019%20Copyright%20Form%20ARS.pdf>

Manuscripts that fail to meet this requirement will not be taken into consideration.

Submission for publication and publication

Manuscripts submitted for publication are to be complete and correct. Authors are responsible for re-checking manuscripts every time they are returned for further editing. Interest of the topic, quality of approach, novelty of approach, date of receipt may influence publishing priority in ARS.

Articles previously published in other journals or in another language are not accepted for publication in ARS.

Failure to comply with editorial recommendations may result in delays in publication or rejection.

Provide the contact details (including email addresses) of four potential peer reviewers for your manuscript. At least one of potential peer reviewers must be from another country than the first author of the paper. The reviewers should be experts in their field, able to provide an

objective assessment of the manuscript. The suggested peer reviewers should not have published with any of the authors of the manuscript within the past two years. They should not be current collaborators or members of the same research institution. The suggested reviewers will be considered alongside potential reviewers recommended by the Editorial team.

	First Name (Baptism Name, Given at Birth) Capitalize Each Word	LAST NAME (FAMILY NAME, SURNAME). WRITE IN CAPITAL LETTERS	Affiliation, workplace, postal address	E-mail
1				
2				
3				
4				

Assessment of articles submitted for publication

The manuscripts will be sent **to one** of these addresses:

- Adina Baciú (biomedical anthropology, medicine, psychology): adinabbaciú@yahoo.com
- Cornelia Rada (biomedical anthropology, medicine, psychology): corneliarada@yahoo.com
- Mihaela Suzana Turcu (biomedical anthropology, medicine, psychology): suzana78m@yahoo.com
- Gabriel Stoiciú (cultural anthropology, sociology, philosophy): gabriel.stoiciú@gmail.com
- Corina Bistriceanu Pantelimon (cultural anthropology, sociology, philosophy): corinabistriceanu@yahoo.com